



Food and Agriculture
Organization of the
United Nations



United Nations
Environment Programme

BASEL, ROTTERDAM AND STOCKHOLM CONVENTIONS

REGIONAL TRAINING WORKSHOP TO STRENGTHEN THE CAPACITY OF COUNTRIES IN THE AFRICAN REGION TO IMPLEMENT THE BASEL AND ROTTERDAM CONVENTIONS

NDIAMBOUR HOTEL, DAKAR - SENEGAL, 16 TO 19 SEPTEMBRE 2019

INFORMATION NOTE FOR PARTICIPANTS

1. Dates and Venue

The regional training workshop to strengthen the capacity of countries in the African region to implement the Basel and Rotterdam conventions will be held from 16 to 19 September in Dakar, Senegal, at:

Hôtel le Ndiambour
121 Rue Carnot
Dakar 11000
Phone: (+221) 33 889 42 89
Fax: (+221) 33 822 77 45
Email: ndiambour@orange.sn
Website: <http://www.lendiambour.com>

2. Opening ceremony

The workshop will open on Monday, 16 September 2019 at 9 am and end on Friday, 19 September 2019 at 6 pm. The opening ceremony will be held on Monday, 16 September at 9 am.

3. Registration

Participants' registration will start from 8 am on Monday, 16 September.

4. Working languages

English and French will be the working languages of the workshop, with simultaneous interpretation.

5. Accommodation

Participants receiving financial assistance will be provided with a room at the hotel le Ndiambour which will be directly covered by the organizers.

Non-funded participants who want to stay at the hotel le Ndiambour can personally email their booking request to the hotel at: ndiambour@orange.sn copying: ddcoumbadiom@yahoo.fr.

A single occupancy room, including breakfast, is offered at a rate of FCFA 60,00 which is approximately USD110.

6. Financial assistance

Participants receiving financial assistance will be provided with an economy class return ticket, using the most direct route and least costly fare, single occupancy room at Hotel le Ndiambour over the duration of the workshop, as well as the payment of a reduced daily subsistence allowance (DSA) in accordance with applicable United Nations rules. In order to facilitate payment of the DSA, participants are requested to bring their passport and boarding passes on the first day of the workshop.

Travel will be organized by the Basel and Stockholm Conventions Regional Centre for Francophone Countries in Africa (CRCBS-AF), which will send a proposed flight itinerary to each concerned participant.

UNEP shall not be liable for any costs or damages, including:

- Costs incurred by participants for travel insurance, accident insurance, medical or hospital expenses, as well as any compensation for death, disability or illness of participants as part of their participation in the workshop;
- International travel expenses, such as costs for obtaining/renewing passports, visas, or costs related to vaccinations, stopovers;
- Material losses or damages;
- Purchase of items or compensation for damages caused by weather or other conditions;
- Any other unforeseen expenses.

7. Visa / insurance

A visa may be required for entry into Senegal, except for nationals of ECOWAS and Morocco. It is the responsibility of each participant to obtain their entry and/or transit visas for their participation in the workshop. The letters of confirmation for the workshop may be used for visa procedures.

Should they wish to, participants may contract accident insurance covering the duration of their stay in Senegal.

8. Transport from/to the airport

Hotel le Ndiambour is located approximately 40 minutes-drive from the Dakar-AIDB Airport. Participants can reach the hotel by a shuttle paid for by the organisers. For non-funded participants, a shuttle can be arranged by contacting the hotel.

9. Currency

The local currency is Franc CFA. The exchange rate is around FCFA 600 for 1 dollar.

10. Time and weather

Dakar is located in the GMT/UTC + 00:00 hour time zone. The average temperature at this time of year is between 30 and 32 degrees Celsius.

11. Contacts

For any practical information related to the workshop, please contact:

- In CRCBS-AF: Tél. : (221) 33 86468 18/ (221) 33 8646512
- Ms. Rokaya N'diaye Diop, dabaluxe@gmail.com; or
- Ms. N'déye Coumba N'diaye (+221) 77 659 87 74, ddcoumbadiom@yahoo.fr;
- In the Secretariat: Ms. Susan Wingfield, susan.wingfield@brsmeas.org.