

Convention: SYN		Development of an integrated resource kit for the three conventions
LEGAL BASIS/MANDATE:		
<i>Activity 13(S1) of the Programme of Work 2014-2015, as adopted by the decisions BC-11/26, RC-6/16 and SC-6/30</i>		
BACKGROUND INFORMATION:		
<p>The Rotterdam Convention has developed a resource kit which organizes, in a user friendly manner, existing material such as guidance documents, manuals, handbooks, etc, thus providing a comprehensive source of information on the Convention intended to assist Parties in its ratification and implementation. Under the Basel and Stockholm Conventions, available tools and publications are not organized in such a user-friendly manner. A wealth of training tools and material has been developed in the past by the individual secretariats, thus this is a unique opportunity to combine them with a common approach and provide to the end users a harmonized and complete training tool. Thus, this proposal aims at building upon the existing Resource Kit under the Rotterdam Convention by including new and existing tools and publications into an integrated Resource Kit for the Basel, Rotterdam and Stockholm Conventions to be available online. The information materials organized under the resource kit will be regularly revised against the new needs assessments and where appropriate new material will be proposed and developed.</p>		
PROPOSED ACTIVITIES TO BE FUNDED:		
1. Updating of existing materials, tools and publications		
1.1 Compilation and review of existing resource materials on the Basel and Stockholm Conventions (staff costs)		
1.2 Identification of new content, development and update of relevant materials on the three conventions, as appropriate (consultant: USD 25,000; staff costs)		
1.3 Translation of the updated resource materials in 5 UN languages: USD 25,000 (USD 5,000/translation per language).		
2. Development of an integrated Resource Kit		
2.1 Design, layout and development of the integrated Resource Kit (sub-contract: USD 30,000)		
2.2 Development of an electronic tool with an interactive Resource Kit (consultant: USD 20,000)		
3. Dissemination of the integrated Resource Kit		
3.1 Publication of the electronic integrated resource kit in the website and CDs (consultant: USD 15,000)		
3.2 Publication of hard copies of the integrated Resource Kit (sub-contract: USD 30,000)		
RESULTS TO BE ACHIEVED:		
<ul style="list-style-type: none"> • An integrated resource kit on the three conventions is developed, published and translated in the 6 UN official languages. • An integrated resource kit disseminated. • Information on the three conventions is compiled, organized and readily accessible to Parties and other stakeholders. • Duplication of information on the three conventions is avoided. • Gaps of information between conventions are minimized. • A package of user-friendly resource materials on the three conventions is available for use in technical assistance activities. 		
VOLUNTARY BUDGET [USD] FOR 2014-2015		
10	PROJECT PERSONNEL COMPONENT	
1100	Professional Staff	42,480
1200	Consultants	60,000
20	SUB-CONTRACT COMPONENT	
2200	Translation	25,000
2300	Design, publications	60,000

VOLUNTARY BUDGET [USD] FOR 2014-2015	
DIRECT PROJECT COST OPERATIONAL BUDGET	<i>187,480</i>
Programme Support Costs (PSC) 13%	<i>24,372</i>
TOTAL OPERATIONAL BUDGET	<i>211,852</i>